

École Manachaban Middle School

724 Chiniki Drive
Cochrane, Alberta T4C 1Y4
(403) 932-2215
Fax: (403) 932-6761
Twitter : twitter@manachabanms



Brenda Valerio
Principal

Ms. J. Yersh
Assistant Principal

2021

Re: Computers at Manachaban

Dear Parent:

It is recommended that grade 7 & 8 students at École Manachaban bring a laptop for daily use. If a student is unable to bring a laptop or requires the temporary use of a laptop, we do have a number of computers that can be loaned out at the beginning of the day and returned at the end of each school day. Students using school laptops will be assigned a specific laptop for use. If a student no longer requires a school laptop we would appreciate the student notifying their teacher so that the laptop can be reassigned to another student. It should be noted that if a student does not bring his/her laptop back at the end of the day or misuses the device, he/she may lose that privilege.

Students are given RVS Google accounts to complete school work tasks, but it is helpful on occasion to be able to save non-Google work on a jump drive (memory stick), which can be easily transported back and forth from home and school.

For a student to be assigned a school laptop, regardless of circumstance, a parent request and signature is required. This form should be brought back to the school so that the student can receive his/her laptop. If you have questions, or require additional information please do not hesitate to contact the École Manachaban administration.

.....

I, _____ request that _____ be assigned a school laptop for use during the school day. I understand that during the time my child is using the device, it is his/her responsibility to maintain reasonable care of the device. If damage does occur to the device because of careless usage, the student will be held responsible for repairs or replacement.

Student Name: _____

Date: _____

Parent Signature: _____

Student Signature: _____