

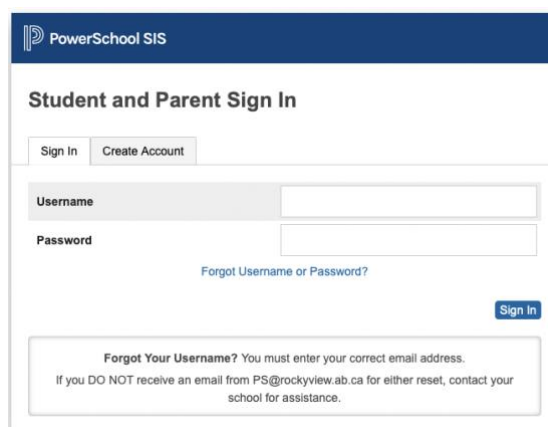
# Parent Guide

## How to View Report Card

### Log into the [Public Portal](#)

Log into the Public Portal on a computer, or through the web browser on a mobile device, **NOT through the PowerSchool app**.

\*If you do not have an account, **CLICK** on the “Create Account” tab, and follow the prompts to create account and add students. (Your school has sent letters home with specific access codes to add your students.)



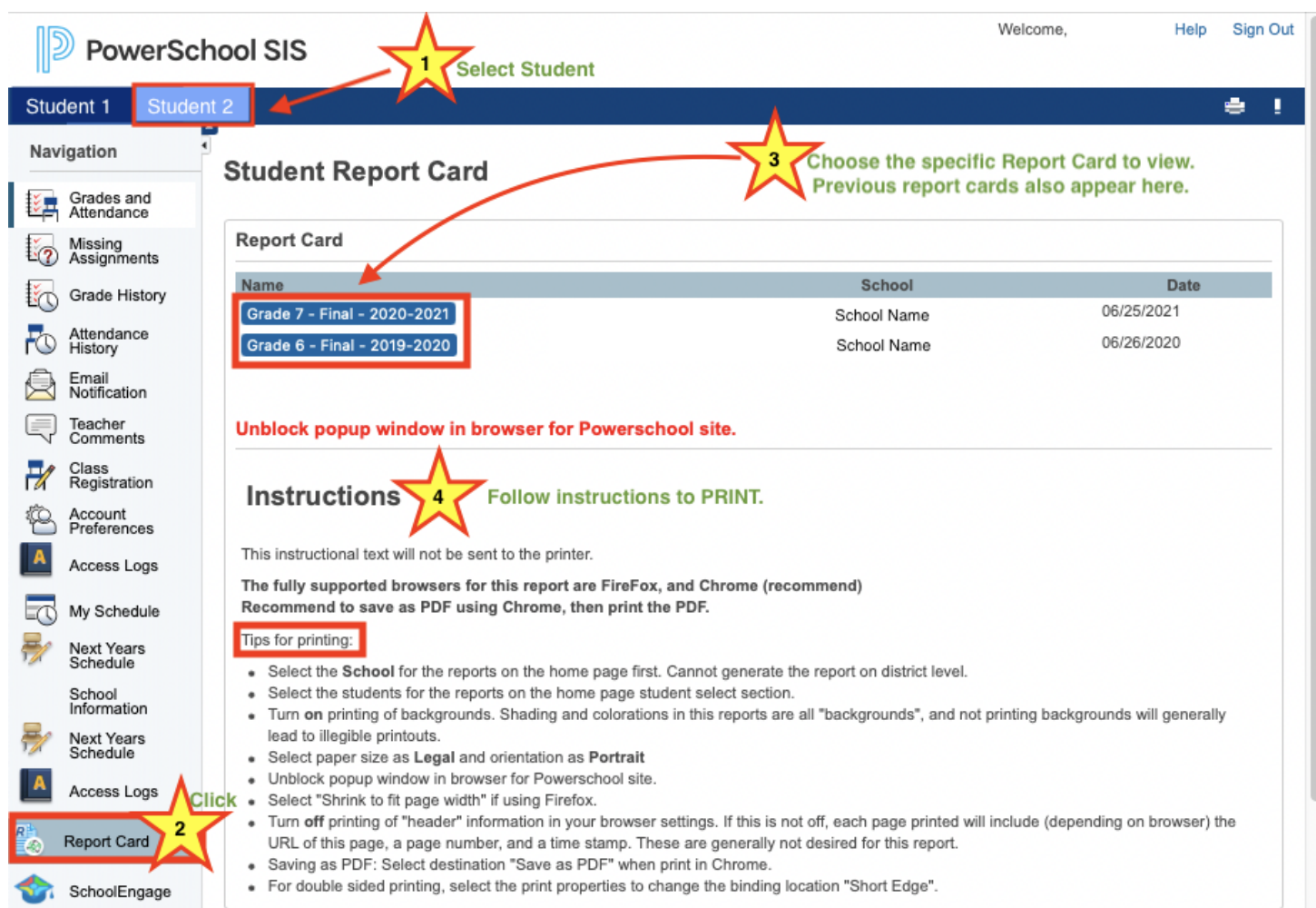
The image shows the PowerSchool SIS login page. At the top is the PowerSchool SIS logo. Below it is the heading "Student and Parent Sign In". There are two tabs: "Sign In" (selected) and "Create Account". Below the tabs are input fields for "Username" and "Password". A link "Forgot Username or Password?" is below the password field. A "Sign In" button is at the bottom right. A message box at the bottom states: "Forgot Your Username? You must enter your correct email address. If you DO NOT receive an email from PS@rockyview.ab.ca for either reset, contact your school for assistance."

**Step 1: CLICK on the name of the student in the blue horizontal bar.**

**Step 2: CLICK “Report Card” icon from the left navigation menu. A list of archived report cards will display.**

**Step 3: CLICK on the specific Report Card to view/print.**

**Step 4: Follow the instructions to PRINT.**



The screenshot shows the PowerSchool SIS interface. At the top, the PowerSchool SIS logo is on the left, and "Welcome, Help Sign Out" is on the right. Below the logo is a blue horizontal bar with "Student 1" and "Student 2" (highlighted with a red box and a yellow star labeled "1 Select Student"). To the left of the main content is a "Navigation" menu with icons and labels: Grades and Attendance, Missing Assignments, Grade History, Attendance History, Email Notification, Teacher Comments, Class Registration, Account Preferences, Access Logs, My Schedule, Next Years Schedule, School Information, Next Years Schedule, Access Logs, Report Card (highlighted with a red box and a yellow star labeled "2 Click"), and SchoolEngage. The main content area is titled "Student Report Card". Below the title is a table with the heading "Report Card". The table has three columns: "Name", "School", and "Date". It contains two rows: "Grade 7 - Final - 2020-2021" and "Grade 6 - Final - 2019-2020", both with "School Name" in the "School" column and dates "06/25/2021" and "06/26/2020" in the "Date" column. A red box highlights the first two rows, with a yellow star labeled "3 Choose the specific Report Card to view. Previous report cards also appear here." Below the table is a red text box that says "Unblock popup window in browser for Powerschool site." Below that is a section titled "Instructions" with a yellow star labeled "4 Follow instructions to PRINT." The text in this section says: "This instructional text will not be sent to the printer. The fully supported browsers for this report are FireFox, and Chrome (recommend) Recommend to save as PDF using Chrome, then print the PDF. Tips for printing:" followed by a list of instructions: Select the School for the reports on the home page first. Cannot generate the report on district level. Select the students for the reports on the home page student select section. Turn on printing of backgrounds. Shading and colorations in this reports are all "backgrounds", and not printing backgrounds will generally lead to illegible printouts. Select paper size as Legal and orientation as Portrait. Unblock popup window in browser for Powerschool site. Select "Shrink to fit page width" if using Firefox. Turn off printing of "header" information in your browser settings. If this is not off, each page printed will include (depending on browser) the URL of this page, a page number, and a time stamp. These are generally not desired for this report. Saving as PDF: Select destination "Save as PDF" when print in Chrome. For double sided printing, select the print properties to change the binding location "Short Edge".

# How to View Individual Assessments

**Step 1:** To see ALL assessment information (including outcomes) for a student, **CLICK** on the “Grades and Attendance Tab” in the left navigation menu.

**Step 2:** **CLICK** on the course grade to see more information about a specific subject.

A list of assessments will appear.

**Step 3:** Check the legend at the bottom to discover the attributes/flags (collected, late, missing, exempt, absent, incomplete) that have been associated with each assessment.

PowerSchool

Welcome, Walt Disney | Help | Sign Out

Daisy Donald Mickey Minnie

Navigation

- Grades and Attendance
- Missing Assignments
- Grade History
- Attendance History
- Email Notification
- Account Preferences
- My Schedule
- School Information
- SchoolEngage

**Grades and Attendance: Disney, Daisy Duck**

Alberta Student #: 307697672

Click Here to see a list of all your students past assignments for this term.

Grades and Attendance Standards Grades

**Attendance By Class**

| Exp                        | Last Week |   |   |   |   |   |   | This Week |   |   |   |   |   |   | Course                   | Y1  | Absences | Tardies |
|----------------------------|-----------|---|---|---|---|---|---|-----------|---|---|---|---|---|---|--------------------------|-----|----------|---------|
|                            | M         | T | W | T | F | S | S | M         | T | W | T | F | S | S |                          |     |          |         |
| AM(1-5) PM(1-5)            |           |   |   |   |   |   |   |           |   |   |   |   |   |   | Grade 1 Homeroom         | [i] | 0        | 0       |
| P1-P2(1-5) P3(1-3.5) P4(4) |           |   |   |   |   |   |   |           |   |   |   |   |   |   | English Language Arts 1  | ADV | 0        | 0       |
| P4(1-2.5) P5(4) P7-P8(3)   |           |   |   |   |   |   |   |           |   |   |   |   |   |   | Social Studies 1         | ADV | 0        | 0       |
| P4(1-2.5) P5(4) P7-P8(3)   |           |   |   |   |   |   |   |           |   |   |   |   |   |   | Science 1                | PRG | 0        | 0       |
| P5-P6(1,3,5) P7-P8(2)      |           |   |   |   |   |   |   |           |   |   |   |   |   |   | Mathematics 1            | PRG | 0        | 0       |
| P3(4) P4(3) P5(2) P7(1,5)  |           |   |   |   |   |   |   |           |   |   |   |   |   |   | Physical Education 1     | EMG | 0        | 0       |
| P3(4) P8(1,5)              |           |   |   |   |   |   |   |           |   |   |   |   |   |   | Music 1                  | MAS | 0        | 0       |
| P1(2) P5(3)                |           |   |   |   |   |   |   |           |   |   |   |   |   |   | Health and Life Skills 1 | PRG | 0        | 0       |
| P7-P8(4)                   |           |   |   |   |   |   |   |           |   |   |   |   |   |   | Art 1                    | MAS | 0        | 0       |
| Attendance Totals          |           |   |   |   |   |   |   |           |   |   |   |   |   |   |                          | 0   | 0        |         |

Current weighted GPA: Show dropped classes also

**An overall grade for the course will appear in the Quick Lookup.**

**Click on any course grade to see the assessments.**

PowerSchool

Welcome, Walt Disney | Help | Sign Out

Daisy Donald Mickey Minnie

Navigation

- Grades and Attendance
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**Class Score Detail: Disney, Daisy Duck**

| Course        | Teacher                 | Expression            | Final Grade <sup>1</sup> |
|---------------|-------------------------|-----------------------|--------------------------|
| Mathematics 1 | Drake, Prof. Ludvig Von | PS-P6(1,3,5) P7-P8(2) | PRG                      |

Teacher Comments:

Section Description:

**Click on the “Standards” icon to view the learning outcomes that have been attached to the assessment, and how the student has done in each outcome.**

**Assignment Scores**

| Due Date   | Category  | Assignment                         | Standard | Score | Grd | Flags |
|------------|-----------|------------------------------------|----------|-------|-----|-------|
| 09/26/2018 | Summative | Sorting Objects                    |          | ~3    |     |       |
| 09/25/2018 | Summative | Showing Patterns in Different Ways |          | ~3    |     |       |
| 09/24/2018 | Formative | Creating AB Patterns               |          | ~3    |     |       |
| 09/17/2018 | Formative | Creating a pattern                 |          | ~3    |     |       |

Grades last updated on: 8/14/2019

**The speech bubble icon indicates that the teacher has written a comment. Click “View” to read it.**

**Legend**

**The teacher may indicate information through various icons. Check legend.**

<sup>1</sup> - This final grade may include assignments that are not yet published, or may be the result of special weighting used by the teacher. Click to view additional information on special weighting.

Icons: Standards | Has Description | Has Comment | Collected | Late | Missing | Exempt from Final Grade | Absent | Incomplete | Excluded

**Step 4:** CLICK on the Standards icon to see which learner outcomes are associated with the assessment.

Grades and Attendance

Standards Grades

Parents can view which learner outcomes are attached to assessments and see how the student is progressing.

Assignments

| Due Date   | Category                                                                                                                                      | Assignment                         | Flags                                                                                                                                                                                                                                                                                                                                                                                                                               | Score | Grade |                      |
|------------|-----------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|-------|----------------------|
| 09/26/2018 | Summative                                                                                                                                     | Sorting Objects                    |                                                                                                                                                                            | --3   |       | <a href="#">View</a> |
|            |  MA.1.7.PR3 - PR3 Sort sets by 1 attributes and explain      |                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                     | EMG   |       |                      |
|            |  MA.1.8.SS2 - SS2 Sort 3D & 2D shapes. Explain sorting rules |                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                     | PRG   |       |                      |
| 09/25/2018 | Summative                                                                                                                                     | Showing Patterns in Different Ways |                                                                                                                                                                            | --3   |       | <a href="#">View</a> |
|            |  MA.1.7.PR1 - PR1 Show an understanding of repeating pattern |                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                     | PRG   |       |                      |
|            |  MA.1.7.PR2 - PR2 Translate & represent repeating patterns   |                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                     | EMG   |       |                      |
| 09/24/2018 | Formative                                                                                                                                     | Creating AB Patterns               |      | --3   |       | <a href="#">View</a> |
| 09/17/2018 | Formative                                                                                                                                     | Creating a pattern                 |      | --3   |       | <a href="#">View</a> |

Students may have different achievement levels for outcomes.

**Step 5:** If there is a speech bubble icon, CLICK on the "View" button to see the Assignment description and/or an individual comment from the teacher.

PowerSchool

Daisy
Donald
Mickey
Minnie

Navigation
Grades and Attendance
Missing Assignments
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Class Score Detail: Disney, Daisy Duck

Course
Teacher
Mathematics 1
Drake, Prof. Ludvig Von

Teacher Comments:

Section Description:

Assignment Scores

Due Date
Category
Assignment

Grades and Attendance Standards Grades

Assignments

Due Date
Category
Assignment

09/26/2018
Summative
Sorting Objects

MA.1.7.PR3 - PR3 Sort sets by 1 attributes and explain
MA.1.8.SS2 - SS2 Sort 3D & 2D shapes. Explain sorting rules

Student Score Detail

Assignment
Category
Sorting Objects
Summative

Score Comment Assignment Description

Daisy is able to distinguish between 3D objects and 2D shapes. However, she has more difficulty explaining the attributes of each. She can sort, but can't explain why she has sorted in a particular fashion.

## How to View Overall Course Outcome (Standard) Progress

**Step 1:** CLICK on the "Standards Grades" tab.

**Step 2:** CLICK on "Expand All" to see ALL learner outcomes for ALL courses.

OR  
CLICK on the small arrow beside a specific course to view the learner outcomes for that course.

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Welcome, Walt Disney | Help | Sign Out

Daisy
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Standards Grades: Disney, Daisy Duck

Year 18-19

Grades and Attendance
Standards Grades

Click on the "Standards Grades" tab to view the "live version" of the report card.

Completed Classes

AM(1-5) PM(1-5) Grade 1 Homeroom - 18-19
P1-P2(1-5) P3(1-3,5) P4(4) English Language Arts 1 - 18-19
P1(2) P5(3) Health and Life Skills 1 - 18-19
P3(4) P8(1,5) Music 1 - 18-19
P3(4) P4(3) P5(2) P7(4,5) Physical Education 1 - 18-19
P4(1-2,5) P6(4) P7-P8(3) Science 1 - 18-19
P4(1-2,5) P5(4) P7-P8(3) Social Studies 1 - 18-19
P5-P6(1,3,5) P7-P8(2) Mathematics 1 - 18-19
P7-P8(4) Art 1 - 18-19

Expand All Collapse All

Click "Expand All" to view ALL of the learner outcomes for ALL of the courses.

Alternatively, click on the ARROW for the specific course you want to view.

Legend
Icons - This section has no associated standards. | - A comment exists for this standard grade.

The grades displayed in this view are cumulative outcome grades. They have been determined from outcomes attached to multiple assessments and/or through classroom observations and conversations.

The learner outcomes are organized by topic or strand. (e.g., Number, Patterns and Relations, etc.)

Each learner outcome has a grade, which informs topic grades, and ultimately determines the overall course grade.

**This information helps determine next steps.**

**It is available at any time, 24/7.**

| Standards                                                          | Y1  |
|--------------------------------------------------------------------|-----|
| <b>MA.1 Mathematics</b><br>(No Grade Collected)                    |     |
| <b>MA.1.6 Number</b>                                               | ADV |
| <b>MA.1.6.N1</b> N1 Say the number sequence 0 to 100               | MAS |
| <b>MA.1.6.N2</b> N2 Subitize arrangements of 1-10 object           | MAS |
| <b>MA.1.6.N3</b> N3 Demonstrate an understanding of counting       | EMG |
| <b>MA.1.6.N4</b> N4 Represent and describe numbers to 20           | MAS |
| <b>MA.1.6.N5</b> N5 Compare sets to 20                             | ADV |
| <b>MA.1.6.N6</b> N6 Estimate quantities to 20                      |     |
| <b>MA.1.6.N7</b> N7 Understand number conservation                 |     |
| <b>MA.1.6.N8</b> N8 Identify 1 or 2 more/less within numbers to 20 |     |
| <b>MA.1.6.N9a</b> N9a Understand addition to 20                    | ADV |
| <b>MA.1.6.N9b</b> N9b Understand subtraction to 20                 | PRG |
| <b>MA.1.6.N10a</b> N10a Strategies for addition facts to 18        | ADV |
| <b>MA.1.6.N10b</b> N10b Strategies for subtraction facts to 18     | PRG |
| <b>MA.1.6.N10c</b> N10c Recall addition & subtraction facts to 5   | PRG |
| <b>MA.1.7 Patterns &amp; Relations</b>                             | ADV |
| <b>MA.1.7.PR1</b> PR1 Show an understanding of repeating pattern   | ADV |
| <b>MA.1.7.PR2</b> PR2 Translate & represent repeating patterns     | ADV |
| <b>MA.1.7.PR3</b> PR3 Sort sets by 1 attribute and explain         | MAS |
| <b>MA.1.7.PR4</b> PR4 Describe equality as a balance               | ADV |
| <b>MA.1.7.PR5</b> PR5 Record equalities, using the equal symbol    | MAS |
| <b>MA.1.8 Shape &amp; Space</b>                                    | MAS |
| <b>MA.1.8.SS1</b> SS1 Understand measurement as comparison         | MAS |
| <b>MA.1.8.SS2</b> SS2 Sort 3D & 2D shapes. Explain sorting rules   |     |
| <b>MA.1.8.SS3</b> SS3 Replicate composite 2D shapes and 3D objects |     |
| <b>MA.1.8.SS4</b> SS4 Compare 2D shapes to parts of 3D objects     |     |