

Manachaban School Council June 1, 2010

Present: Mark Kondro
Krista Stronach
Dave Levson
Dianne Ivanitz
Chris McKie
Mike Summersgill
Thomas Elbel

Meeting called to order at 6:40

Welcome - to Thomas Elbel - Manachaban's new principal, is already working on the transition with Mike and has been working on the new timetable as well as the Grades 4 to 5 and 8 to 9 transitions.

Agenda presented and passed (Mark first, Krista second).

Minutes from previous meeting presented and passed (Mark first, Dianne seconded)

Review of Action Items from last meeting

- Krista and Mark to develop Funds Guidelines - done
- Mark to go to Elizabeth Barrett School Council meeting to highlight Manachaban School - done
- Mike to arrange for Tristan Walker to return to school
 - Both Mike and Tristan tried to find a date in the current school year that would work, but this time of year is too busy for both sides
 - Tristan will come to the Grade 8s on June 17, but a presentation to the whole school will need to wait until September

How School Council should disburse money

- Draft document prepared by Mark and Krista was presented
- Does it make sense to have the bulk of the requests at the October meeting since the Walkathon happens in October and the money available may not be known at the Oct meeting
 - October was chosen to give teachers time to get settled in September and figure out what they want to do for the year
 - requests can still come in at this time, but decisions on whether to fund or not may have to wait
- Should clarify the last bullet in the document about when and why other requests will be considered
- These guidelines will have to be added to the School Council bylaws by being voted on at the AGM
 - AGM is required to be in Sept
 - Should the AGM be on the parent orientation night (as was done the last AGM) ?
 - Should the School Council meetings be the first or second Tuesday of the month? Previously it was the first Tuesday, it's only this year that the second Tuesday was chosen. Second Tuesday is also the day of the staff meeting and teachers may be more willing to stay since they are already here.
 - Sept 14 chosen as the day for the AGM
 - Must advertise for the AGM

Financial Report

- Last bank statement shows \$6431.72 in School Council account

- There is approx \$9800 left in the casino account and all outstanding bills have been paid
 - Dianne has checked the date of the next casino and it will be in the last quarter of 2011, not 2010 as was previously thought. Fundraising society will be formally notified of the next casino in May of 2011
 - We are currently waiting 31.8 months between casinos
- Lea is currently off on sick leave and will be out the remainder of the year.
 - Dianne motioned to give Lea \$75 in grocery cards - second by Mark - passed
 - Dianne will look after this
- Also need to ensure the farewell gifts for Toombs and Summersgill are being looked after as well as for Lynn [Moore?] who is transferring schools
- A request for money for the Grandparent Program has come in. This is a program we have supported in the past (\$150). Motion to approve by Mark, second by Dianne, passed
- Grade 8 farewell
 - letter went out to parents to see if the \$6 from the cancelled field trip can be redirected to the grade 8 farewell - most parents support this
 - council need not provide any money for the Grade 8 farewell

Staff Report

- Grade 5 outdoor ed
 - very successful
 - kids and teachers very positive
- Grade 6 soccer tournament
 - cancelled last Friday due to weather
 - will now happen this Friday in Airdrie (from 3-6)
- Planning is underway for the Grade 8 farewell

Admin Report

- School Education Plan (SEP) is posted on the Manachaban Plone website
- A new bell schedule has been worked out with input from the teachers and kids
 - This was required since the start and end times of the school day have moved due to the later start for the high schools
 - teachers really wanted 4 periods before lunch and 2 after (kids are more focused in the morning) so lunch now starts at 12:55
 - This leaves hockey for periods 5 and 6
 - Middle schools are required to have 950 hours of instructions - this new schedule comes in at 959.86 hours
- End of Year Activities
 - June 24th is talent show
 - June 25 is penny carnival and awards
 - June 28 is the trip to Callaway park
 - during the last week the grade 5s and 6s will see the Disney Ocean film at the movie house
 - June 17 is the Grade 8 farewell
 - more details on plone website <http://plone.rockyview.ab.ca/manachaban>
- New program in the fall - will see ten grade 8 girls and ten grade 8 boys (twenty in total) and have each one be a mentor to five grade 5 students (to help them ease into Manachaban)

Trustee report

- no report - trustee was unable to attend

New Business

- Defibrillators - Chris - Head office has offered group pricing on a defibrillator
 - Mark has experience with the pricing and care of them
 - they generally cost \$2500 to \$3000 each
 - parts can be hard to get
 - school has been offered a price of \$2500 - good to December of this year
 - who would be using them? Training is also needed to know how and when to use
 - Ambulance is close anyway (small town)
 - Mark is not against but he prefers the next council looks at it
- Thomas asked how EpiPens are dealt with
 - The school does not keep these, but there should be training on how to use them
 - most of the staff have first aid training (There needs to be a list of these people and others need to know who they are)
 - Dianne noted that in other schools she has seen posters (in the staff room) of what an EpiPen looks like as well as posters listing information on specific kids (eg allergies, what parents are allowed to pickup).
 - posters on the kids aren't used at Manachaban due to privacy issues
 - it would be good to have a refresher course in September (first aid, use of epipens, etc)
 - Dianne suggested using expired EpiPens for practice
- Thomas also asked about how peanuts (and other severe allergens) are viewed in the school
 - this is no ban on peanuts in the school
 - currently only one person is allergic to peanuts and is allowed to each lunch in the hallway with her friends (away from the main lunch crowd in the gym)
 - Thomas would like to see the school become more aware of the issue since we are discussing defibrillators as well.
 - Chris and Thomas will discuss

Action Items

- Mark to attend the Grade 4 to Grade 5 orientation on the evening of Monday June 7 in order to introduce parents to the Manachaban School Council
- Mike (or his successor) to work with Tristan Walker to find a date in September for Tristan's final presentation to the school
- Advertise for the AGM on Sept 14 in newsletters and at open house on Aug 27
- gifts for retirees (2), transferee, and illness to be looked after (Chris and Dianne) and receipts given to Raelyn (2X\$100, \$50, AND \$75)
- check for Grandparent program (\$150)
- revisit defibrillators at next meeting

Mark offered his thanks to Mike for his years at the school and welcomed Thomas to the school.

Next meeting is scheduled for September 14 at 6:30 pm.

Meeting adjourned at 8:09.