

DRAFT Manachaban Parent Council Minutes
May 27, 2019,
Kilarney's in Cochrane

1. Call to order
2. Present; Jason Helfrich, Kat Hryciw; Leah Pearce, Trish R., Anne Kromm; Jennifer Yersch, Lisa Preston, Tara Courte
3. Approval of April minutes (by Leah) Approved with slight revisions: TC JY
4. Additions to agenda - none
5. Trustee Update

Manachaban School Council
Trustee Report
May 27, 2019

Community Use of School Facilities and Equipment

On May 2, trustees approved revisions to Board Policy 22, which provides guidelines around community use of RVS facilities. Effective Sept. 1, 2019, community groups will now fall into one of three categories (registered, private and profit-making) with priority given to youth activities. The policy also now states that RVS' Board of Trustees is required to approve the fee schedule on an annual basis. The approved fee schedule for 2019/2020, eliminates past practice of providing up to 12 free rentals to specific community groups and rate increases to reflect increasing hard costs incurred by RVS mostly due to increases in staff costs.

Chestermere student Accommodation

Rocky View Schools' (RVS) Board of Trustees voted May 2, 2019, to change the grade configurations of four schools serving K – Gr. 9 students in Chestermere. These changes reflect the desire of parents to ensure RVS' youngest students are served in their community and that peer groups move together.

Cochrane Student Accommodation

Like the communities of Airdrie and Chestermere, the student population continues to grow in Cochrane and with a lack of capital announcements and modular approvals, schools in Cochrane continue to feel the pressures of space. While details and timelines are yet to be confirmed, RVS anticipates that a public consultation will be needed soon (likely Fall 2019) to gather feedback on how best to accommodate students within our current facilities.

Transportation Report

Trustees received RVS' annual Transportation Accountability Report, May 16, 2019. In 2018/19, RVS provided transportation for 12,646 students using 255 school buses, down from 280 buses in 2017/18, resulting in a savings of more than \$1 million. Over the past year, the major focus of the Transportation department continues to be safety and, RVS has hired a full-time safety coordinator. A continued challenge for the department and its contract bus drivers is student behaviour. In

response, transportation coordinators have been conducting bus ride-a-longs, as well as meeting with bus drivers to speak to student management.

Trustees also directed the Student Transportation Committee to investigate options to manage and improve student behaviour on buses; a report will be provided to the Board Planning Committee by the end of October 2019.

Transportation Service Contracts Extension

The Board of Trustees approved a 10-year extension with First Student and Southland Transportation to continue to provide student transportation services to RVS.

Survey Season

It's survey season at RVS. Please take the time to complete the RVS Satisfaction Survey as well as provide feedback on change to bell times to accommodate mandated lunch breaks for all staff,

Upcoming Board Work Plan Items

June will see the Board continuing its advocacy work by reaching out to the new Government and local MLAs in support of public education and RVS students. As planning continues for next year, the Board will be considering the divisional Budget for 2019/2020, as well as the 2020/2021 School Calendar. To stay up to date on deliberations and decisions of the Board, you can subscribe to "Board Highlights" at <http://trustees.rockyview.ab.ca/subscription-services> to receive timely information on Board matters

6. Admin Update: (Anne Kromm and Jennifer Yersh)

- a. School Annual Results Report (SARR) is shifting into a dynamic document, with leads from the school to address areas identified. A diversity profile was completed, then a staff engagement process undertaken. This is similar to the process that School Council and students will undertake.
- b. Council members were asked to participate in the new version of the SARR. The members present were divided into 2 groups, and each group was asked to evaluate Manachaban's current success for each of the components found within the new 4 year plan (2023 by Design).

7. Staff Update

- a. Sports:
 - i. Track and Field: The grade 7's were WARRIORS and dominated! Manachaban won the banner. Zones will take place tomorrow, with 3 grade 8s and 13 grade 7s competing.
 - ii. Events: The grade 6's brought in mobile escape, and there was a band festival for the grade 6 band, which was awarded a fabulous grade!
 - iii. For the grade 8's: 54 students, 4 staff and 4 parents went on the Quebec trip. Two days after returning, the grade 8's went to SAIT for a Junior Achievement financial literacy session.
 - iv. The English Grade 7s went to Mitford ponds to release the fish raised through the FINS program.

- v. Student Council applications are out for Next Year...
- vi. The staff were given a thank you from current Student Council members.
- vii. Staffing: Kelly McLean (office secretary) has left the school. Interviews will be held next week to find her replacement.
- viii. Gerry Gaudet's Goodbye Party took place earlier today.

8. Parent Council Executive Reports

- a. Co-Chair Report is due to RVS by July 10.
- b. Treasurer Report Bank Account was closed in compliance with RVS guidelines.
- c. Canadian Parents for French : Will coordinate L'ambassador de francais awards (~1/grade for FI and FSL) for Manachaban awards day (June 24) prior to the deadline of 17th. Jenn Y and Trish to consult re; criteria.
- d. Jade Lewis (Manachaban alumni) is working on a history of Cochrane for the Cochrane Museum in both French and English.
- e. MSFS Update - Leah Pearce

First, I'd like to shout out a big huge thank-you to Tara and Lisa who so graciously agreed to help form the Board that makes the continued operation of the Manachaban School Fundraising Society possible. We had worked together in the past and I am grateful they were willing to do so again. They are great ladies that are exceptionally busy and very supportive! I can say, things would have not moved, so far, so fast without them both - so thank you for your help!

The, December 31st, Annual Report for ALGC was filled in March and the Annual Return to Alberta Registries will be filed following the presentation of the Year End (May 31st) Financials at the AGM of the Society maintains the MSFS in good standing.

Our small but efficient Executive team (Vice-President and Volunteer/Parent Coordinator roles remain vacant) has been busy reviewing and learning the ALGC regulator requirements. For those that are not familiar with the objects of the MSFS, as it pertains to the use of ALGC funding, our Society was issued a licence for Educational Purposes for the enrichment of educational programs, equipment, etc. for Manachaban students. Which, with the resources available, both in funding and volunteer capacity means that the scope of work will remain as it currently.

As we wrap up the 2018-19 our first year, we will be looking towards next year and if there is capacity to take on any additional fundraising efforts, succession planning, and continued regulatory compliance and good governance

- 9. Next meeting: Last Monday of September, September 30, 2019 at 6:30. HAVE A GREAT SUMMER!

- 10. Adjourned at 8.07