

**Agenda for Manachaban School Council
September 27, 2021 - 6:30 via Zoom**

I. Call to order- Brenda acting as school council chair as per the Education Act

https://www.qp.alberta.ca/documents/MinOrders/2019/Education/2019_028_Education.pdf

Meeting Called to order at 6.41pm

II. Minutes of last meeting - June 2021 - Was unable to be found, so not able to approve last meeting minutes

III. Council Positions to Fill

- Brenda V acting as chair tonight until positions are filled.
- Info about council shared, meeting once a month then
- Most meetings will end with a meeting of the Fund Raising Association
- Importance of council is to help with some school decision making and input to the administration of the school

- A. Chairperson- Brittany
- B. Vice Chair-Christine
- C. Secretary- Heather

- Once the council executive is in place, we can establish the Fundraising Society positions

Info on Positions:

Chairperson: **Brittany Derricott**

preside meeting of the Board

call all meetings, including Emergency meetings, as required

finalize the agenda of all meetings

be one of two signing authorities

Vice Chair: **Christine Bashow**

support the role of Chairperson

be on of two signing authorities

work with Secretary on correspondence

grant applications

co-ordinate advertising

Secretary: **Heather Derksen**

record, distribute and mating minutes of meetings

prepare agenda in co-ordination with Chair

check and distribute mail

responsible for Board's correspondence and official records

keep accurate minutes

Treasurer: **Jenn Doell**

maintain financial records

be one of two signing authorities

issue cheques and deposit money

prepare and present oral update activity report for Board meetings

Casino Chairperson: **Save for the first Fundraising Association**

complete forms necessary for Casino application

acquire and organize volunteers for Casino

correspond with ALGC and Casino Advisor

Raffle Chairperson: **Save for the first Fundraising Association**

complete form necessary for Raffle applications

acquire and organize volunteers

correspond and complete reports required for Raffle

(NOTE: Raffles are ideal for Band pro

**** Fund Raising Association Meeting was postponed until October to give time to gather more numbers**

IV. Board Report- Fiona

ROLE of SCHOOL COUNCIL

- legislated in School Act that all schools need to have this role
- They are put together to advise the school
- board members that attend, gather info and parts of conversations at schools

RETURN TO SCHOOL

- Middle of August parents were getting info on back to school plan
- the focus of the plan is on social, emotional and physical needs of school and align with CMOH Hinshaw's orders
- Last change in health orders affecting students was Sept 15 putting elementary cohorting and masks in place
- Will continue to make changes as needed

ENROLEMENT

- Continue to grow in population about 5.5% exceeding what was expected
- Although there are new students, there is no increase in funding

CALENDAR

- Calendar was adjusted this year to include Truth and Reconciliation Day on Sept 30
- Classes will be learning about this day leading up to the day and after

DIPLOMAS

- School Board is advocating with the government to make diploma exams optional

WORKSHOP

- Board is putting on a workshop for school council bylaws on Tuesday, Oct 6 via Zoom

Discussion was had on notification to parents re Covid cases in classrooms and schools. Schools are unable to notify parents because of guidelines from government and no contact tracing is supported at this time

Question on who and how projections are made on schools because it is disruptive to the communities with the changes in boundaries to accommodate. Answer was Colette is the Director of Operations and makes projections based on birth developments and other criteria, but open to contacting for questions.

V. Teacher Report - Katt

START-UP

- Staggered entry for the first three days: easier to communicate with smaller groups
- All students present on Friday the 10th
- Big shoutout to our amazing Educational Assistants, who learned how to sign out books and could help us out enormously before our new Learning Commons coordinator was in place

STAFFING

- New grade means we have several new teachers
- Two of our new teachers were formerly student teachers at our school - fun!
- One student teacher working with Mrs. Pollard in English WILD: Brendan Peters

SCHEDULE

- We used to have a Day 1-6 schedule, and now just have a Monday-Friday schedule
- So easy! Thanks to admin and office staff for all of their work to make this happen!
- Option changes for 7s and 8s took place in the first two weeks

SPORTS

- Sports teams are back! Hooray!
- Grade 6 soccer tournament took place last Friday
- Grade 7 and 8 A Volleyball (competitive) going on now
- Grade 7 and 8 B Volleyball (recreational) at the end of November, start of December

TEACHING WITH COVID

- Several points already made by our Trustee and Principal
- Teachers are maintaining online presences (ex - Google Classroom), so students who are away for any reason can check in there and see what they're working on in-class
- Always email the teachers if you have questions!
- Students have lockers again - delightful!

SPECIAL EVENTS

- Tuesday, September 28th - Orange Shirt Day

- Wednesday, September 29th - Individual Photo Day
- Thursday, September 30th - No school for National Day of Reconciliation
- Upcoming: Terry Fox happening as part of Phys. Ed, Walkathon happening later in October

VI. Admin Report - Brenda and Jen

- a. Update on numbers, staff, class sizes
 - i. Class size projection was higher than expected
 - ii. 555 students in the building,
 - iii. bulging classes are in grade 6 english
 - iv. 2 classes are housed in the school, however will be moved to the portables when completed
- b. Summary of startup and feed back
 - i. This year there are 2 WILD programs, 1 FI (new) and 1 english
 - ii. New staff welcomed, have a good mix of new teachers and experienced
 - iii. At the moment, have 11.7% of students ill, reported to government and they decide if it's an outbreak
- c. Update on renovations and portables
 - i. Plan for end of November for the portables to be completed
 - ii. Food room completed and being used!
- d. Mask Exemptions
 - i. Student needs a letter
 - ii. has a discussion with principal to go over exemption
 - iii. asked to wear when possible
- e. Out of Area
 - i. At the moment, out of area requests have to be approved by the school board because Manachaben School is full, some out of area were continued to be accepted
- f. Insurance for alternate programs (P3/WILD)
 - i. Extra insurance information coming to parents soon
- g. Use of past SGF (School Generated Funds - Tuck Shop, Vending Machine, etc)
 - i. Money left over from last year
 - ii. Need school council to approve funds to be spent and what on
 - 1. New T-Shirts for new students (majority approved)
 - 2. Benches or seating for students to work outside (approved to use money for this if enough allows)

Oct 8 PD Day - plan to learn about assessments and My Blueprint program

VII. Other Business

- a. Letter from parent re: Rock Play Structures

- i. Student was pushed off rock structure and broke wrist, parent concerned about safety of the structure
- ii. rocks in place since 2005
- iii. not many options for play especially for Gr 5
- iv. Principal met with students involved, discussed with teachers
- v. opened structures again today with rule of 3 students on at a time
- vi. will revise and adjust as need be
- vii. would like to add more equipment for students to play on
- viii. council approves of structure being open and used

Meeting Adjourned at 8.01pm

Attendance:

Sarah Clark
Heather Derksen
Patrick Stevenson
Erin Munro Clark
Kerry Mellon
Brittany Derricott
Jen Rennie
Jakki Mackenzie
Christine Bashow
Sarah
B Lakely
Parra Family
Liz Macintyre

Bonnie
Katt
Fiona
Brenda
Jen